

**SIGN LANGUAGE INTERPRETERS COUNCIL  
MEETING MINUTES  
NOVEMBER 6, 2014**

**PRESENT:** Suzette Garay, Carlos Jaramillo, Joel Mankowski, Steve Smart

**EXCUSED:** Faye Jordan-Peters

**STAFF:** Jeff Grothman, DSPS Council Member/Policy Director; Kimberly Wood, Program Assistant Supervisor; and other Department Staff

**CALL TO ORDER**

Joel Mankowski, Chair, called the meeting to order at 9:11 a.m. A quorum of five (5) members was present.

**ADOPTION OF AGENDA**

**Amendments:**

- Modify item “C” (open session) as follows: “Election of Officers – Chair, Vice Chair, **Secretary** and Exemption Liaison”

**MOTION:** Carlos Jaramillo moved, seconded by Suzette Garay, to adopt the agenda as amended. Motion carried unanimously.

**APPROVAL OF MINUTES  
JUNE 12, 2013**

**MOTION:** Steve Smart moved, seconded by Carlos Jaramillo, to approve the minutes of June 12, 2013 as published. Motion carried unanimously.

**ELECTION OF OFFICERS  
CHAIR, VICE CHAIR, SECRETARY AND EXEMPTION LIAISON**

**COUNCIL CHAIR**

**NOMINATION:** Suzette Garay nominated Joel Mankowski for the Office of Council Chair.

Jeff Grothman, Policy Director, called for other nominations three (3) times.

Joel Mankowski was elected as Chair by unanimous consent.

**VICE CHAIR**

**NOMINATION:** Steve Smart nominated Suzette Garay for the Office of Vice Chair.

Jeff Grothman, Policy Director, called for other nominations three (3) times.

Suzette Garay was elected as Vice Chair by unanimous consent.

**SECRETARY**

**NOMINATION:** Carlos Jaramillo nominated Steve Smart for the Office of Secretary.

Jeff Grothman, Policy Director, called for other nominations three (3) times.

Steve Smart was elected as Secretary by unanimous consent.

<b>2014 ELECTION RESULTS</b>	
<b>Council Chair</b>	Joel Mankowski
<b>Vice Chair</b>	Suzette Garay
<b>Secretary</b>	Steve Smart

**EXEMPTION LIAISON**

**MOTION:** Joel Mankowski moved, seconded by Suzette Garay, to acknowledge Joel Mankowski's appointment of Carlos Jaramillo as the Exemption Liaison, with Joel Mankowski as alternate, and to delegate authority to the Exemption Liaisons to address all issues related to exemptions. Motion carried unanimously.

**DIVISION OF LEGAL SERVICES AND COMPLIANCE (DLSC) PRESENTATION  
APPEARANCE – SARAH NORBERG**

**Opportunity to Create Council Liaison Position to Assist on Matters Involving Unprofessional Conduct**

**MOTION:** Joel Mankowski moved, seconded by Suzette Garay, to acknowledge Joel Mankowski's appointment of Suzette Garay as Unprofessional Conduct Liaison, with Joel Mankowski as alternate. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Carlos Jaramillo moved, seconded by Suzette Garay, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:54 a.m.